

**Guidelines for attending the Annual General Meeting of Shareholders
through Electronic Media (E-AGM) and appointment of Proxy**

1. In case shareholders are attending the E-AGM

1.1 Please fill in “Registration form for attending the E-AGM (Attachment 11) . **Kindly fill in e-mail and your cell phone number clearly in order to be used for the meeting registration** and attach identification document to confirm the attendance at E-AGM as follows:

- **In the event that the shareholder in an ordinary person** – a valid certified true copy of ID card or passport or other official document issued by a government authority.
- **In the event that the shareholder is a juristic person** – an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “Supporting documents for the appointment of proxy” in next page.

Please submit the “Registration form for attending the E-AGM” and such identification document to the Company by **28 June 2021** via the following channels:

- **Email :** adths@thaistanley.com or info@thaistanley.com
- **Post :**

Investor Relation

Thai Stanley Electric Public Company Limited

29/3 Moo 1 Bangpooon-Rungsit Road , Banklang , Muang , Pathumthani 12000

1.2 When the Company receives the documents as per item 1.1 from you, the company will proceed with inspecting the documents to confirm the meeting attendance. Once completed, the Company will send a Username and Password, together with WebLink for attending the E-AGM.

Kindly keep the Username and Password provided for the shareholder confidence and refrain to disclose it to other persons. In the case that your username and password are lost or you have not received it by 30 June 2021 , please immediately contact the Company.

1.3 Please read the manual for using the E-AGM system thoroughly from the email that the Company sends to you. The system will be opened 60 minutes prior to the meeting so that shareholders can register to attend the meeting. However, the live broadcast of E-AGM will begin at 3.00 p.m.

1.4 To vote during the E-AGM , a shareholder may cast his vote on each agenda to either Approve, Disapprove, or Abstain from voting. For the Shareholders who do not vote on any agenda, the system will automatically count your vote as “Approve”.

1.5 If you encounter with any technical problem in using the E-AGM system before or during the meeting, please contact Quidlab Company Limited who will be the Company’s service provider for the Company’s E-AGM meeting, The Company will specify a contact channel for Quidlab Company Limited in the email that the Company will send to you containing the username and password.

2. In case shareholders appoint a proxy to attend the E-AGM

In case that a shareholder is unable to attend the E-AGM meeting, he /she may authorize another person or the following Company's Independent Director, to attend and vote on his/her behalf.

1. **Mr.Krisada Visavateeranon** Independent Director Age 72 years
Address 59/295 Moo3 Klongkua Pakkred Nonthaburi 11120
2. **Mr.Chokechai Tanpoonsinthana** Independent Director Age 74 years
Address 1275-81 Songwad Road, Sampanthawong, Sampanthawong, Bangkok 10100
3. **Mr. Suchart Phisitvanich** Independent Director Age 75 years
Address 198/15 Vibavadee Rangsit Soi 22, Chatujak, Bangkok 10900

(Independent Directors have no special interest different from other Directors in every agenda proposed at Annual General Meeting of Shareholders No. 1/2022)

In this regard, the shareholders are requested to fill in and sign the proxy form that the Company has delivered to the shareholders or which can be downloaded from the Company's website at www.thaistanley.co.th and send the proxy together with supporting documents for the appointment of proxy (as specified below) to the Company by **27th June 2022** via the following channels:

- **Email :** adths@thaistanley.com or info@thaistanley.com

- **Post:**

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Supporting documents for the appointment of proxy

Shareholder appoints a proxy

1. A Proxy Form which is completely filled and signed by the proxy grantor and the proxy, and
2. A copy of valid ID card or passport certified true copy by the proxy grantor, and
3. A copy of valid ID card or passport certified true copy by the proxy.

Juristic person appoints a proxy

1. A Proxy Form which is completely filled and signed by such juristic person's authorized person and have such juristic person's company seal affixed (if any) of the proxy grantor and signed by the proxy, and
2. A certified true copy of the Affidavit or Certificate of Incorporation of the proxy grantor which is issued in the period of not exceeding 6 months prior to the shareholder meeting, and
3. A copy of valid ID card or passport certified true copy by the proxy grantor's authorized person, and
4. A copy of valid ID card or passport certified true copy by the proxy.

Non-Thai national or foreign juristic person

In the event that the documents or evidence mentioned above not a Thai or English document. Shareholders are required to present an English translation of the document which signed to certify the translation by the shareholders or by the authorized person to bind the juristic person who is the shareholder.

3. Channel for shareholder to send comments or questions related to the Company and agenda to be considered in the E-AGM are as follows:

3.1 During the E-AGM meeting, the shareholder attending the meeting can submit comments or questions via the E-AGM system.

3.2 The shareholder can submit comments or questions in advance by send the “Submit questions in advance form for the E-AGM” (Attachment 12) which has been completely filled out, to the Company by **29 June 2022** via the following channels:

- **Email :** adths@thaistanley.com หรือ info@thaistanley.com

- **Post:**

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